

Numeric CEO Job Advertisement

About the organisation

Numeric is a small, friendly team who are on a mission to help young South Africans excel in mathematics. Numeric's goal is to create exciting and high impact learning environments with a view to helping primary school learners in low-income areas establish strong foundations in mathematics. We do this through our network of 45 partner schools across Cape Town, Johannesburg and Durban, and through our partnerships with local universities from which we recruit our coaches.

About the job

We are looking to appoint a Chief Executive Officer who is passionate about maths education and who understands the value of strong foundational mathematics to both individuals and society. The ideal candidate should have experience running programs, managing and motivating people, liaising with and reporting to a board of directors, and maintaining and establishing relationships with funders. We are looking for someone with both leadership qualities and administrative skills required to run an organisation of 20 full time employees and 100 part-time employees.

Key responsibilities

- Furthering the organisation's vision and providing leadership to team members around that vision
- Determining and carrying out the organisation's operational, management and administrative practices and procedures in accordance with the strategic objectives
- Maintaining good relationships with existing funders and actively establishing relationships with prospective donors, including preparing high-quality proposals and reporting
- Overseeing the recruitment and retention of passionate and dedicated staff and investing in their development
- Ensuring sound and transparent management of the organisation's finances
- Actively engaging and involving the board in setting and implementing the organisation's goals
- Reporting to the Board and appropriate sub-committees as required
- Cultivating effective relationships with our partner schools, universities, public officials and the broader public
- Innovating on and extending Numeric's work with inputs from relevant stakeholders
- Ensuring a high quality of coach recruitment and training and program delivery at our partner schools

Requirements

- Postgraduate university degree or equivalent
- 5-10 years management and senior leadership experience
- Excellent communication, interpersonal and presentation skills
- High integrity and commitment to the values of the organisation
- Experience in building healthy teams and a collaborative organizational culture
- Experience in fundraising, networking and partnership building

- Ability to produce and interpret financial and performance data
- Experience in program management and delivery
- Experience building and implementing monitoring and evaluation strategies
- High degree of emotional intelligence
- Ongoing commitment to personal growth and development
- Outstanding analytical and problem-solving abilities
- Availability to travel nationally for work purposes